



CHIRP

Children and
Hoosiers
Immunization
Registry
Program

**CHIRP
VIEW – ONLY**

HOW – TO MANUAL

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Introduction

The Children and Hoosiers Immunization Registry Program (CHIRP) web application is a comprehensive system designed to assist healthcare professionals, schools, and licensed child care centers with managing and evaluating their immunization data to better serve the children and adults in their area. The CHIRP web application provides an invaluable tool to report the immunization data of children 18 years and younger, as well as Hoosiers over the age of 18.

If you have any questions please contact the:

CHIRP Support Center

Phone: 888-227-4439


Fax: 317-233-8827

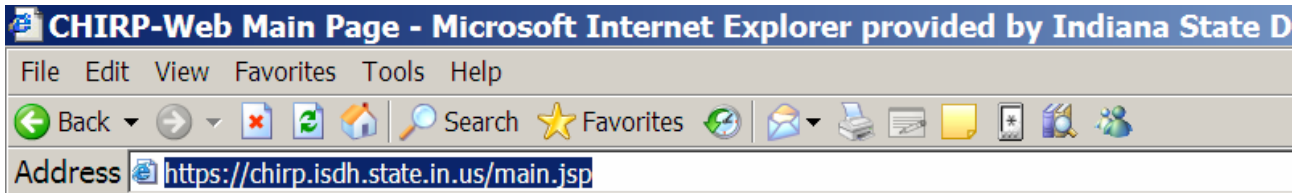
Email: chirp@isdh.in.gov

Website: <https://chirp.isdh.state.in.us>

How to Login to the CHIRP application



To start using CHIRP, open Internet Explorer () and then type the CHIRP web address into the address bar: <https://chirp.isdh.state.in.us>.



Along the left-hand column of the screen, you will see the CHIRP's main menu with sub-menu options listed beneath the headings. Therefore, consider the left-hand column your "navigation" column.

- Main, Favorites, Patient, Vaccinations, Reports, Settings, CASA Export, Reminder Recall, Job Queue, Change Password, Help

CHIRP-Web Main Page - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Forward Stop Refresh Home Search Favorites
Address <https://chirp.isdh.state.in.us/main.jsp>

CHIRP Support Center:
Indiana State Dept of Health
Immunizations, 6A-22
2 North Meridian St.
Indianapolis, IN 46204
Phone: 888-227-4439
Fax: 317-233-8827
Email: chirp@isdh.in.gov

Date: July 12, 2006

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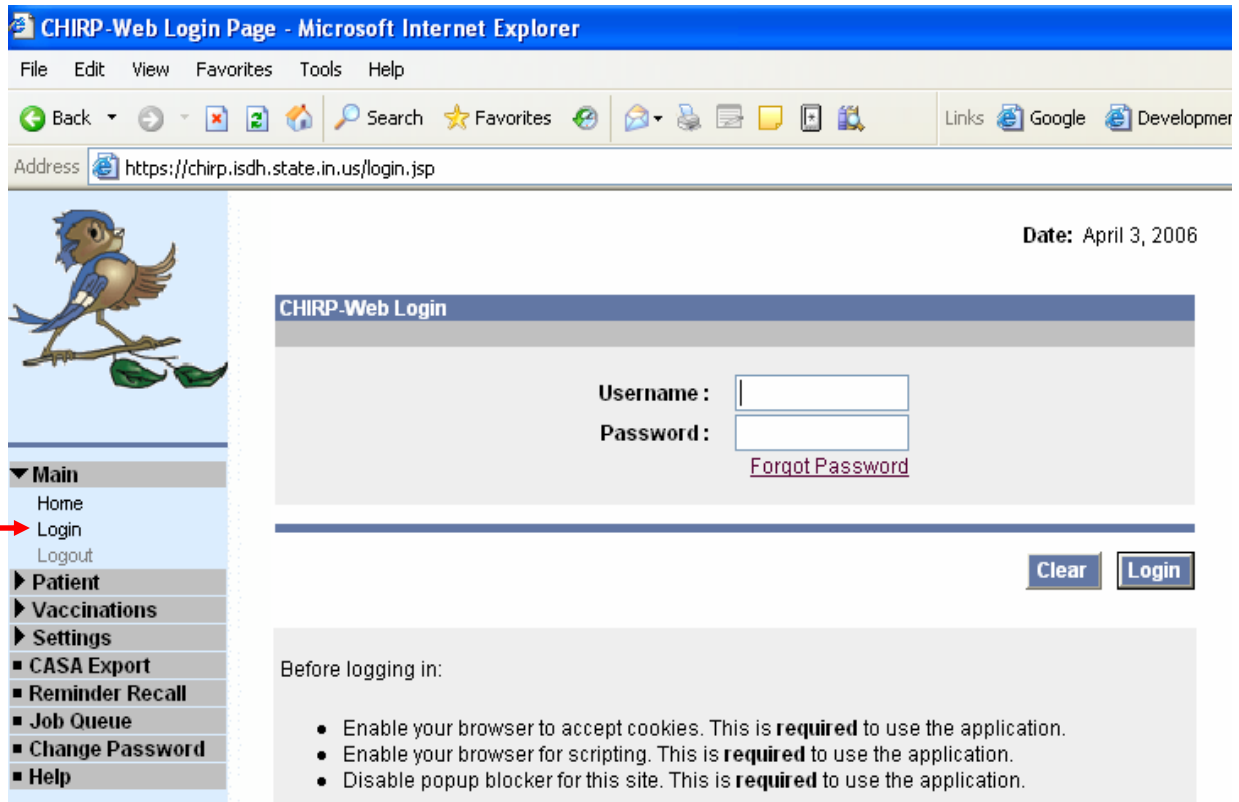
NEWS Don't forget to visit the [Version 3.0 Resource Center](#) for updated training and reference materials.

Quick Access Links
Document Center Local Reports User Group Registration Order Forms Process Duplicates

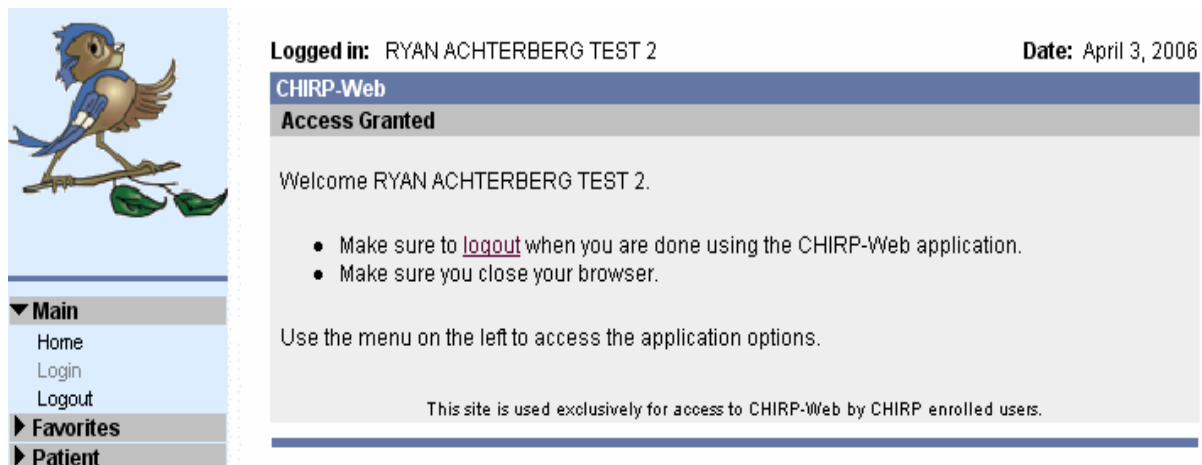
Latest News!

Version: 3.1.2

- Locate the **Main** menu on the left side of the window and point and click on the **LOGIN** option. The "**Login Screen**" window appears with the mouse pointer positioned in the username field.



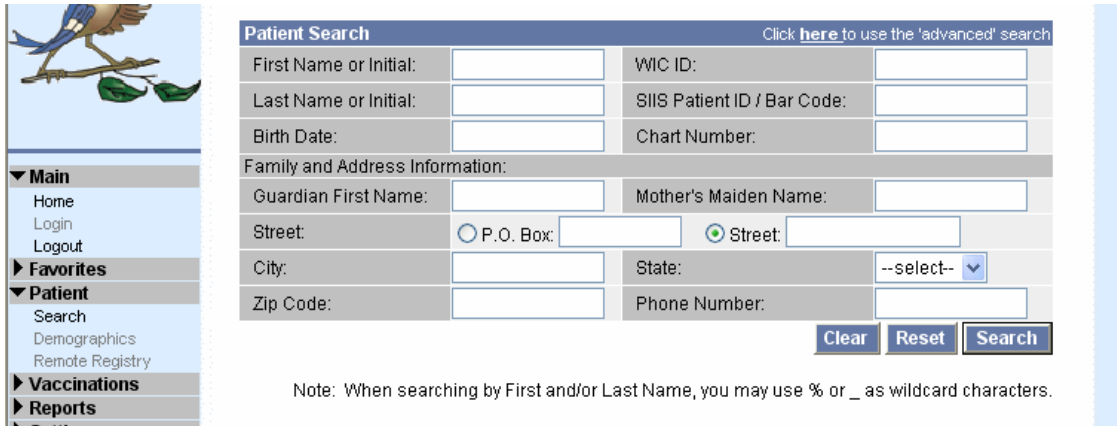
- Type your assigned CHIRP username and password, and then click on the Login button. If you have provided the correct username and password, the Access Granted screen will appear:



Note: Before you can View a Patient Record, you must perform a Search on the registry for the patient.

How to Search For a Patient

- Under the **Patient** heading on the navigation menu, click on Search (or if using your Favorites, click on Patient Search), and the Patient Search screen will be displayed.

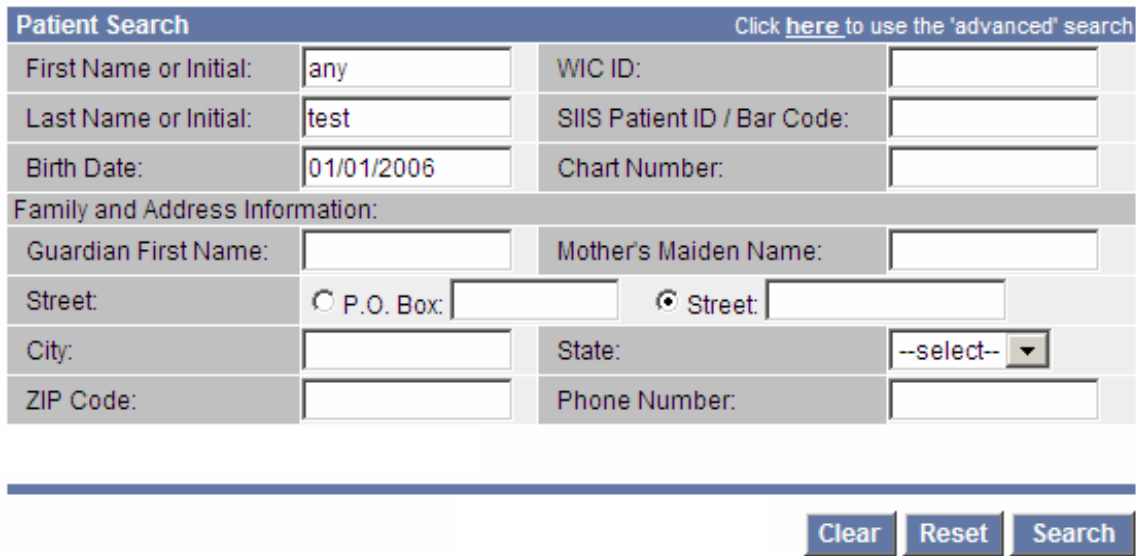


Patient Search [Click here to use the 'advanced' search](#)

First Name or Initial:	<input type="text"/>	WIC ID:	<input type="text"/>
Last Name or Initial:	<input type="text"/>	SIIS Patient ID / Bar Code:	<input type="text"/>
Birth Date:	<input type="text"/>	Chart Number:	<input type="text"/>
Family and Address Information:			
Guardian First Name:	<input type="text"/>	Mother's Maiden Name:	<input type="text"/>
Street:	<input type="text"/>	<input type="radio"/> P.O. Box: <input type="text"/>	<input checked="" type="radio"/> Street: <input type="text"/>
City:	<input type="text"/>	State:	--select-- <input type="button" value="v"/>
Zip Code:	<input type="text"/>	Phone Number:	<input type="text"/>

Note: When searching by First and/or Last Name, you may use % or _ as wildcard characters.

- Type in your search criteria. For our example, we are going to use First Name, Last Name, and Birth Date.



Patient Search [Click here to use the 'advanced' search](#)

First Name or Initial:	<input type="text" value="any"/>	WIC ID:	<input type="text"/>
Last Name or Initial:	<input type="text" value="test"/>	SIIS Patient ID / Bar Code:	<input type="text"/>
Birth Date:	<input type="text" value="01/01/2006"/>	Chart Number:	<input type="text"/>
Family and Address Information:			
Guardian First Name:	<input type="text"/>	Mother's Maiden Name:	<input type="text"/>
Street:	<input type="text"/>	<input type="radio"/> P.O. Box: <input type="text"/>	<input checked="" type="radio"/> Street: <input type="text"/>
City:	<input type="text"/>	State:	--select-- <input type="button" value="v"/>
ZIP Code:	<input type="text"/>	Phone Number:	<input type="text"/>

Note: When searching by First and/or Last Name, you may use % or _ as wildcard characters.

- After typing your search criteria, you can either click on the Search button or press the Enter key.


- The next screen will be the Patient Search Results screen. Click on the arrow button to the left of the name of the person you wish to select to retrieve that patient's record.

Patient Search		Click here to use the 'advanced' search	
First Name or Initial:	<input type="text" value="any"/>	WIC ID:	<input type="text"/>
Last Name or Initial:	<input type="text" value="test"/>	SIIS Patient ID / Bar Code:	<input type="text"/>
Birth Date:	<input type="text" value="01/01/2006"/>	Chart Number:	<input type="text"/>
Family and Address Information:			
Guardian First Name:	<input type="text"/>	Mother's Maiden Name:	<input type="text"/>
Street:	<input type="radio"/> P.O. Box: <input type="text"/>	<input checked="" type="radio"/> Street:	<input type="text"/>
City:	<input type="text"/>	State:	--select-- ▾
ZIP Code:	<input type="text"/>	Phone Number:	<input type="text"/>

Note: When searching by First and/or Last Name, you may use % or _ as wildcard characters.

Patient Search Results							
Records Found = 1		Search Criteria: Advanced Search - Edit / View Only					
Select	First Name	Middle Name	Last Name	Birth Date	SIIS Patient ID	Grd First Name	Grd Last Name
<input type="button" value="-->"/>	ANY		TEST	01/01/2006	2551397	TAMMY	

- After clicking the Select button the Patient's Demographic screen will be displayed



- ▼ **Main**
 - Home
 - Login
 - Logout
- ▼ **Favorites**
 - Add/Edit Favorites
 - Pat. Search
 - Vacc. View
 - Patient Record
- ▼ **Patient**
 - Search
 - Demographics
 - Remote Registry
- ▼ **Vaccinations**
 - View
 - Forecast
 - Summary
- ▶ **Reports**
- ▶ **Settings**
- **CASA Export**
- **Reminder Recall**
- ▶ **Exports**
- **Job Queue**
- **Change Password**
- **Serology**
- **Help**

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[CHIRP Local Reports](#)

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Patient Demographics			
Patient			
First Name:	ANY	Race:	
Middle Name:		Ethnicity:	
Last Name:	TEST	Language:	
Suffix:		Medicaid:	
Birth Date:	01/01/2006	Birth File:	
SSN:		VFC status:	(ineligible)
Gender:	FEMALE	Inactive:	
Age:	27 weeks, 6 months, 0 yrs	Medicare:	
Multiple Birth:	1 of 1		
Alias			
First Name:		Last Name:	
Address			
Street:		Physical Address:	
City:			
Country:	United States	State:	
Zip Code:		County/Parish:	
Phone Number:		District/Region:	
Email:			
School:			
Family			
Grdn 1 First Nm:	TAMMY	Grdn 1 SSN:	
Grdn 1 Middle Nm:		Grdn 2 First Nm:	
Grdn 1 Last Nm:		Grdn 2 Last Nm:	
Mother Maiden Nm:		Grdn Work Phone:	
Other Info			
Physician:	SMITH, JOHN	Health Plan Name:	
Facility:	ISDH TEST FACILITY	HP Patient ID:	
Chart Number:		HP Enroll Date:	
Next Appt. Date:		Birth Country:	
Block Recall:		Birth State:	
Recall Attempts:	1	Allergies:	
Program/Mem.IDs:		Number In Family:	
Monthly Income:			
Comments:			
Record Info			
SIIS Patient ID:	2551397	IRMS Owner:	99 - ISDH TEST IRMS
Entry Date:	02/23/2006 10:31:38 AM	Last Update:	03/13/2006 09:17:48 AM

How to use the Vaccination View Screen

- After you have searched for and selected a patient, click on the View link under the Vaccinations heading in the navigation menu (or click on Vaccination View under Favorites).
- You will then see the Vaccination View screen.



- ▼ Main
 - Home
 - Login
 - Logout
- ▼ Favorites
 - Add/Edit Favorites
 - Pat. Search
 - Vacc. View
 - Patient Record
- ▼ Patient
 - Search
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 - Remote Registry
- ▼ Vaccinations
 - View**
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- Help

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CHIRP SUPPORT CENTER

P: 888-227-4439

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Email:

chirp@isdh.in.gov

In on Time

IN ON TIME



Patient			
Name:	ANY TEST	SIIS Patient ID:	2339654
Date of Birth:	01/12/2000	Age:	339 weeks, 78 months, 6 yrs
Guardian:	MORE	Status:	Active

[Print Page](#)

Vaccination View

The patient was reported to have had the Chickenpox disease.

historicals marked by *, adverse reaction marked by #)

Vaccine	1	2	3	4	5	6
DTaP	09/30/2005 *	12/14/2005 *	02/23/2006			
DTaP/Hep B/MPV	X 03/13/2006					
Td (Adult)	X 07/02/2006 *					
Hib--unspecified	X 03/13/2006					
Hep B Ped/Adol - Preserv Free	09/06/2005					
Pneumococcal(PCV7)	X 03/13/2006					
MMR	07/02/2006 *					
IPV						
Hib--PRP-OMP						
Hep B/Hib						
Varicella		History				
Meningococcal Conjugate (MCV4)						

- Vaccinations outside the ACIP schedule are marked with an 'X'.
- If a combination vaccine is marked with a 'X', please verify which components of the vaccine are outside the ACIP schedule by viewing the Vaccination Summary.
- Vaccinations administered or recorded in your facility are displayed in **blue**.

Allergies

Comments

Vaccination Forecast

The forecast automatically switches to the accelerated schedule when a patient is behind schedule.

Vaccine Family	Dose	Recommended Date	Minimum Valid Date	Status
FLU	1	07/12/2000	07/12/2000	Past Due
HEP-A	1	01/12/2001	01/12/2001	Past Due
POLIO	2	04/10/2006	04/10/2006	Past Due
HEP-B 3 DOSE**	3	05/08/2006	05/08/2006	Past Due
MMR	2	07/30/2006	07/30/2006	Up to Date
DTaP/DT/Td/Tdap*	4	11/02/2006	11/02/2006	Up to Date
HEP-B 2 DOSE**	1	01/12/2011	01/12/2011	Up to Date
MENINGOCOCCAL	1	01/12/2011	01/12/2011	Up to Date

Note:

Vaccinations outside the ACIP recommended guidelines are marked with a red X (If you wish to see why the shot is invalid, click on the date next to a red X. See example below).

Vaccinations marked with an asterisk (*) were recorded as historical (date only).

Vaccinations without an asterisk were documented as administered, which means that more detailed information was recorded about that vaccination.

- To see more detailed shot information click on any of the vaccination dates
- For this example, we will click on the 03/13/2006 next to PCV7:

▼ Main Home Login Logout ▼ Favorites Add/Edit Favorites Pat. Search Yacc. View Patient Record ▼ Patient Search Demographics Remote Registry	Vaccination View						
	The patient was reported to have had the Chickenpox disease.						
	historicals marked by *, adverse reaction marked by #)						
	Vaccine	1	2	3	4	5	6
	DTaP	09/30/2005 *	12/14/2005 *	02/23/2006			
	DTaP/Hep B/PPV	X 03/13/2006					
Td (Adult)	X 07/02/2006 *						
Hib--unspecified	X 03/13/2006						
Hep B Ped/Adol - Preserv Free	09/06/2005						
Pneumococcal(PCV7)	X 03/13/2006						
MMR	07/02/2006 *						

- Now, we can see the detailed information about this shot. If it is an invalid shot, the invalid reason will also be displayed here.

Patient			
Name:	ANY TEST	SIIS Patient ID:	2339654
Date of Birth:	01/12/2000	Age:	339 weeks, 78 months, 6 yrs
Guardian:	MORE	Status:	Active

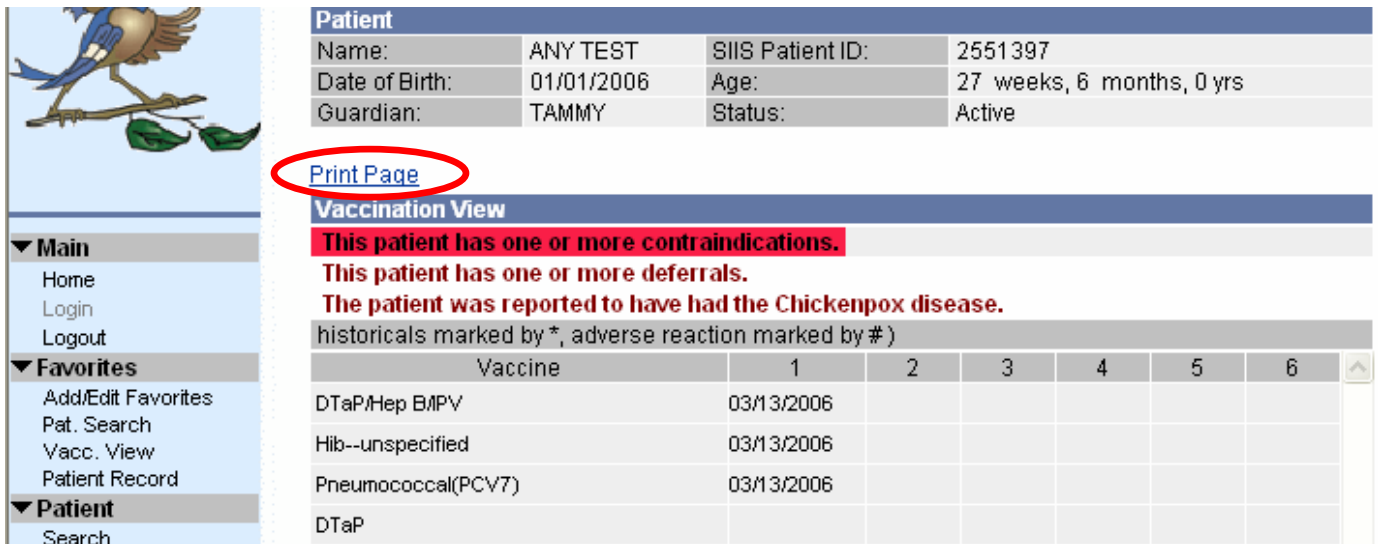
Vaccination Detail	
Vaccine:	Pneumococcal(PCV7)
Date Administered:	03/13/2006
Invalid Vaccination:	Invalid PNEUMO (PCV7): Patient age outside of recommended schedule.
Historical:	No
Manufacturer:	GLAXOSMITHKLINE
Lot Number:	0452M
Lot Facility:	ISDH TEST FACILITY
Publicly Supplied:	Yes
Vaccinator:	PERKINS, SUSAN RN
IRMS:	99 - ISDH TEST IRMS
Facility:	ISDH TEST FACILITY
Anatomical Site:	
VFC Status:	
Adverse Reaction:	
District/Region:	
Dates of VIS Publications:	09/30/2002
Date VIS Form Given:	03/13/2006
Comments:	

Cancel

- Click cancel to return to the vaccination view screen.

How to Print the Vaccination View screen

- To print the vaccination screen, go to the top of your Vaccination View screen and click on the Print Page link.



Patient

Name:	ANY TEST	SIIS Patient ID:	2551397
Date of Birth:	01/01/2006	Age:	27 weeks, 6 months, 0 yrs
Guardian:	TAMMY	Status:	Active

[Print Page](#)

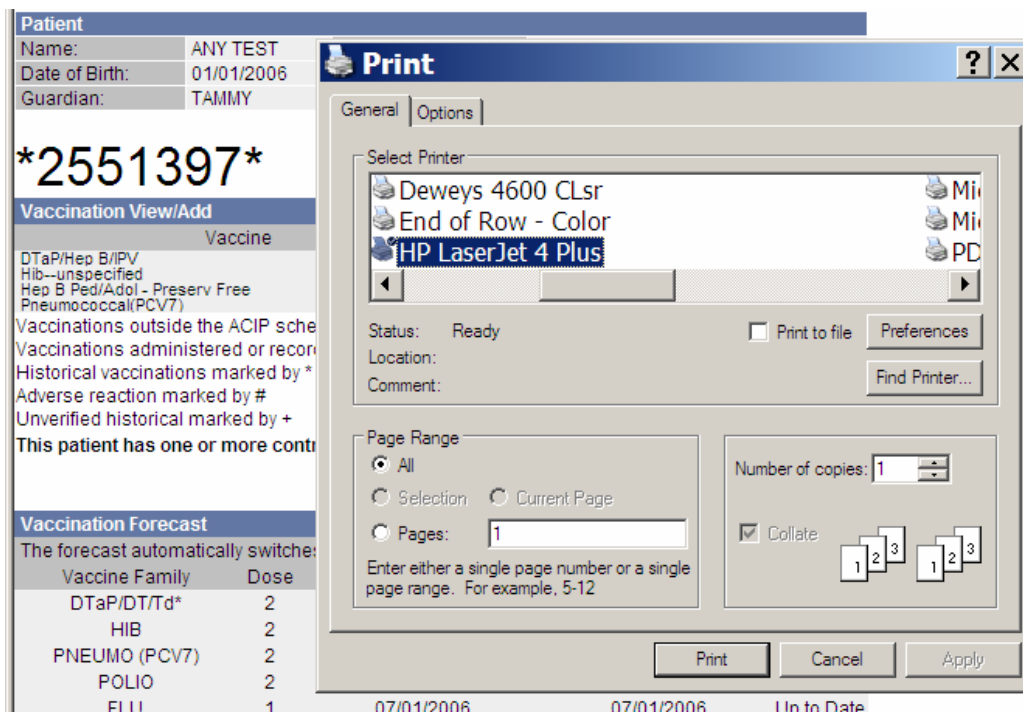
Vaccination View

This patient has one or more contraindications.
This patient has one or more deferrals.
The patient was reported to have had the Chickenpox disease.

historicals marked by *, adverse reaction marked by #)

Vaccine	1	2	3	4	5	6
DTaP/Hep B/PV	03/13/2006					
Hib--unspecified	03/13/2006					
Pneumococcal(PCV7)	03/13/2006					
DTaP						

- This will bring up your print screen. Choose the printer that you want, and click Print. Your vaccination summary will print.



Patient

Name:	ANY TEST
Date of Birth:	01/01/2006
Guardian:	TAMMY

2551397

Vaccination View/Add

Vaccine

DTaP/Hep B/IPV
Hib--unspecified
Hep B Ped/Adol - Preserv Free
Pneumococcal(PCV7)

Vaccinations outside the ACIP schedule
Vaccinations administered or recorded
Historical vaccinations marked by *
Adverse reaction marked by #
Unverified historical marked by +
This patient has one or more contraindications.

Vaccination Forecast

The forecast automatically switches to the next vaccine family when the current vaccine family is exhausted.

Vaccine Family	Dose
DTaP/DT/Td*	2
HIB	2
PNEUMO (PCV7)	2
POLIO	2
FLU	1

07/01/2006 07/01/2006 Up to Date

Print

General Options

Select Printer:

- Deweys 4600 CLsr
- End of Row - Color
- HP LaserJet 4 Plus**
- Mii
- Mii
- PD

Status: Ready Print to file Preferences

Location: Find Printer...

Comment:

Page Range:

All Selection Current Page

Pages: 1

Enter either a single page number or a single page range. For example, 5-12

Number of copies: 1

Collate

1 2 3 1 2 3

Print Cancel Apply

How to use the Vaccination Forecast

- To view the vaccination forecast, go to your **Vaccinations** menu on the left, and click on Forecast.
- The forecast displays shots that the patient needs and when is the first date that they would be valid.



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Summary
► Reports
► Settings
■ CASA Export
■ Reminder Recall
► Exports
■ Job Queue

Logged in: RYAN ACHTERBERG TEST

Date: July 13, 2006

Patient

Name:	ANY TEST	SIIS Patient ID:	2551397
Date of Birth:	01/01/2006	Age:	27 weeks, 6 months, 0 yrs
Guardian:	TAMMY	Status:	Active

Vaccination Forecast

The forecast automatically switches to the accelerated schedule when a patient is behind schedule.

Vaccine Family	Dose	Recommended Date	Minimum Valid Date	Status
DTaP/DT/Td/Tdap*	2	05/13/2006	04/10/2006	Past Due
HEP-B 3 DOSE**	2	05/13/2006	04/10/2006	Past Due
HIB	2	05/13/2006	04/10/2006	Past Due
PNEUMO (PCV7)	2	05/13/2006	04/10/2006	Past Due
POLIO	2	05/13/2006	04/10/2006	Past Due
FLU	1	07/01/2006	07/01/2006	Due Now
HEP-B 2 DOSE**	1	01/01/2017	01/01/2017	Up to Date
MENINGOCOCCAL	1	01/01/2017	01/01/2017	Up to Date

* DTaP or DT should be given to patients under 7 years old. Td should be given to patients 7 years old or older.

** If an adolescent has already begun the routine 3 dose Hep-B schedule, they should not be changed to the 2 dose schedule.

Due Now -- As of today's date, the patient's age falls between the recommended minimum age and the recommended maximum age for this dose and the absolute minimum interval has been met since the last dose.

Past Due -- As of today's date, the recommended maximum age or the recommended maximum date for this dose has passed.

Up to Date -- As of today's date, the patient is not due or past due.

How to use the Vaccination Summary

- To view the vaccination summary, go to the **Vaccination** menu on the left and click on Summary.
- The vaccination summary screen displays the vaccinations that the patient has received grouped by family (i.e. If the patient received a Pediarix shot (DTaP/Hep B/IPV), this screen will display that shot under each component of that shot, meaning the DTaP component will be displayed under the DTaP/DT/Td/Tdap family, the Hep B will be under the family name Hep B – 3 dose, and the IPV component will be under OPV/IPV).
- This screen also displays and invalid shots and the reasons they are invalid, any vaccine deferrals this patient has had, contraindications, and the vaccine forecast.



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Email:

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Patient

Name:	ANY TEST	SIIS Patient ID:	2551397
Date of Birth:	01/01/2006	Age:	27 weeks, 6 months, 0 yrs
Guardian:	TAMMY	Status:	Active

Vaccination Summary

Does not include all vaccination types.

Vaccinations outside the ACIP schedule are marked with an 'X'.

Vaccine Family	1	2	3	4	5	6	7	8
DTaP/DT/Td/Tdap	03/13/2006							
OPV/IPV	03/13/2006							
Hib	03/13/2006							
Hep B - 3 Dose	03/13/2006							
Pneumo (PCV7)	03/13/2006							

Invalid Vaccinations

Vaccine Family	Date	Reason

Vaccine Deferrals

Vaccine	Dose	Date
Pneumococcal(PCV7)	2	03/22/2006

Vaccine Contraindications

Vaccine	Contraindication	Permanent	Disease Date
MMR	There was a contraindication for this vaccine. Please contact the primary care provider of this patient for more details.	Y	
Varicella	Contraindication: Patient or parent report of disease.	Y	

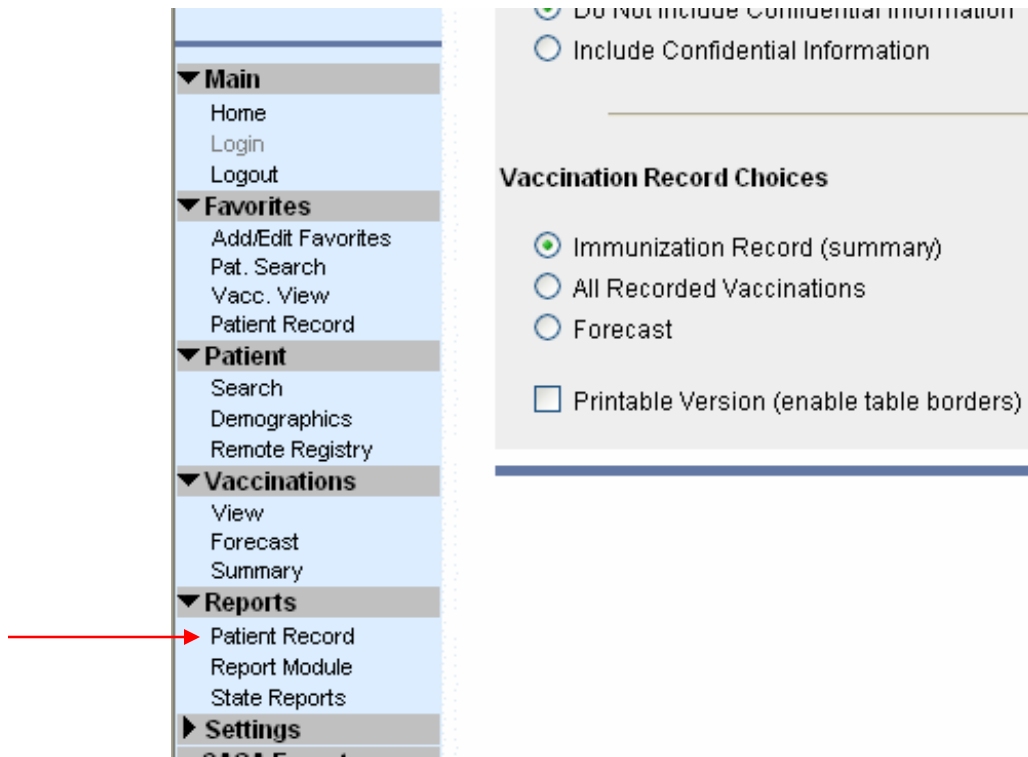
Vaccination Forecast

The forecast automatically switches to the accelerated schedule when a patient is behind schedule.

Vaccine Family	Dose	Recommended Date	Minimum Valid Date	Status
DTaP/DT/Td/Tdap*	2	05/13/2006	04/10/2006	Past Due
HEP-B 3 DOSE**	2	05/13/2006	04/10/2006	Past Due
HIB	2	05/13/2006	04/10/2006	Past Due
PNEUMO (PCV7)	2	05/13/2006	04/10/2006	Past Due
POLIO	2	05/13/2006	04/10/2006	Past Due
FLU	1	07/01/2006	07/01/2006	Due Now
HEP-B 2 DOSE**	1	01/01/2017	01/01/2017	Up to Date
MENINGOCOCCAL	1	01/01/2017	01/01/2017	Up to Date

How to Print a Patient Record

- Once a patient has been selected. Find **Reports** on your Navigation menu. Click on **Patient Report**.



- From this screen you can select to print the Patient Record Report with or without confidential information.

- Select which report you would like to see:
 - The Immunization Record (summary) groups the vaccinations by family. This report is useful for school and daycare entry.
 - The All Recorded Vaccinations displays the individual shots **NOT** grouped by family
 - Forecast will display only the forecast for this particular patient.
- Check the Printable Version checkbox
- Click on the Create Report Button

Print Patient Record

Patient Information To Include

Do Not Include Confidential Information
 Include Confidential Information

Vaccination Record Choices

Immunization Record (summary)
 All Recorded Vaccinations
 Forecast

Printable Version (enable table borders)

Create Report

The Patient Vaccination record report is displayed.

- To print this record click on File → Print (this report will be printed like any other webpage)

Patient Vaccination Record

Summary (Does not include all vaccine types)

IRMS: 99 - ISDH TEST IRMS
 Facility: ISDH TEST FACILITY
 Date: March 22, 2006

Patient ID: 1104699
 Name: CHILD TEST
 Birth Date: 04/08/1998
 Gender: MALE
 Guardian: MARY
 Physician:

Medicaid No:

1104699

Phone:
 Street:
 City:
 State:
 ZIP:
 Country:

WIC ID:

Vaccine Family	Dose 1	Dose 2	Dose 3	Dose 4
DTaP/DTP/DT/Td	09/29/2003	03/01/2005	03/22/2006	
OPV/IPV	03/01/2005	03/22/2006		
Hep B - 3 Dose	04/08/1998	03/01/2005		
Pneumo (PPV23)	03/01/2005			

Varicella History: Contraindication: Parent report of disease
 Next Vaccine Due: FLU Date: 10/08/1998

How to Add/Edit Favorites

- To open your Favorites Menu, click on the Favorites link (in between Main and Patient on your navigation menu.)
- Then click on Add/Edit Favorites.

Main Menu: Main	
Add/Remove Favorite	Label
<input type="checkbox"/> Logout	<input type="text"/>

Main Menu: Patient	
Add/Remove Favorite	Label
<input checked="" type="checkbox"/> Patient Search	Pat. Search
<input type="checkbox"/> Demographics	<input type="text"/>
<input type="checkbox"/> Remote Registry	<input type="text"/>

Main Menu: Vaccination	
Add/Remove Favorite	Label
<input checked="" type="checkbox"/> Vaccination View	Vacc. View
<input type="checkbox"/> Vaccination Forecast	<input type="text"/>
<input type="checkbox"/> Vaccination Summary	<input type="text"/>

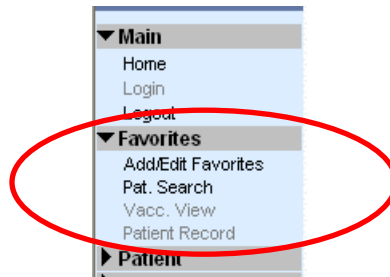
Main Menu: Reports	
Add/Remove Favorite	Label
<input checked="" type="checkbox"/> Patient Record	Patient Record
<input type="checkbox"/> Report Module	<input type="text"/>

- Click in the boxes to the left of the menu items that you would like to include in your Favorites. Choose any items that you use frequently or think that you might use frequently (you always have the option to change these later, if you want to do so).
- Once you've added the menu items that you want, click on Save in the lower right corner of your Add/Edit Favorites screen.

Indiana State Reports	
Add/Remove Favorite	Label
<input type="checkbox"/> Blank Vacc. Sig. Form (Page 1)	<input type="text"/>
<input type="checkbox"/> Blank Vacc. Sig. Form (Page 2)	<input type="text"/>
<input type="checkbox"/> County Status Rep. Menu	<input type="text"/>
<input type="checkbox"/> Doses Administered	<input type="text"/>
<input type="checkbox"/> Daily Patient Imm. List	<input type="text"/>
<input type="checkbox"/> Immunization Sig. Form Menu	<input type="text"/>
<input checked="" type="checkbox"/> Shot Record Card	Shot Record Card
<input type="checkbox"/> VFC Profile Report	<input type="text"/>

Save

- Your list of Favorites has been added.



How to Logout of CHIRP

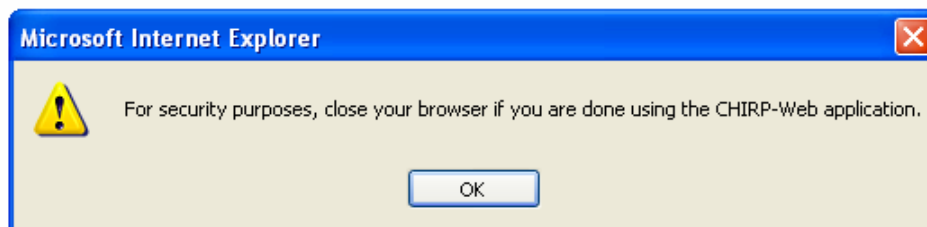
- After you have finished using CHIRP, please logout of the system.
- Locate the Main menu and click on Logout

Patient Search Click [here](#) to use the 'advanced' search

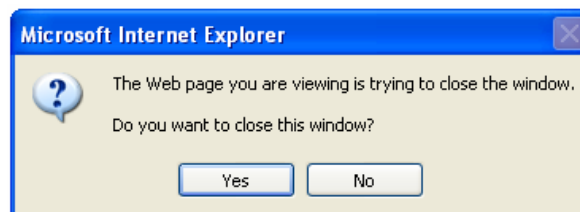
First Name or Initial:	<input type="text"/>	WIC ID:	<input type="text"/>
Last Name or Initial:	<input type="text"/>	SIIS Patient ID / Bar Code:	<input type="text"/>
Birth Date:	<input type="text"/>	Chart Number:	<input type="text"/>
Family and Address Information:			
Guardian First Name:	<input type="text"/>	Mother's Maiden Name:	<input type="text"/>
Street:	<input type="text"/>	<input type="radio"/> P.O. Box: <input type="text"/>	<input checked="" type="radio"/> Street: <input type="text"/>
City:	<input type="text"/>	State:	--select--
Zip Code:	<input type="text"/>	Phone Number:	<input type="text"/>

Note: When searching by First and/or Last Name, you may use % or _ as wildcard characters.

- You will receive a prompt that states for security reasons that you should close your browser when finished. Click OK.



- You will receive another prompt asking if you would like to close your browser, click Yes.



- You are now logged out of CHIRP.