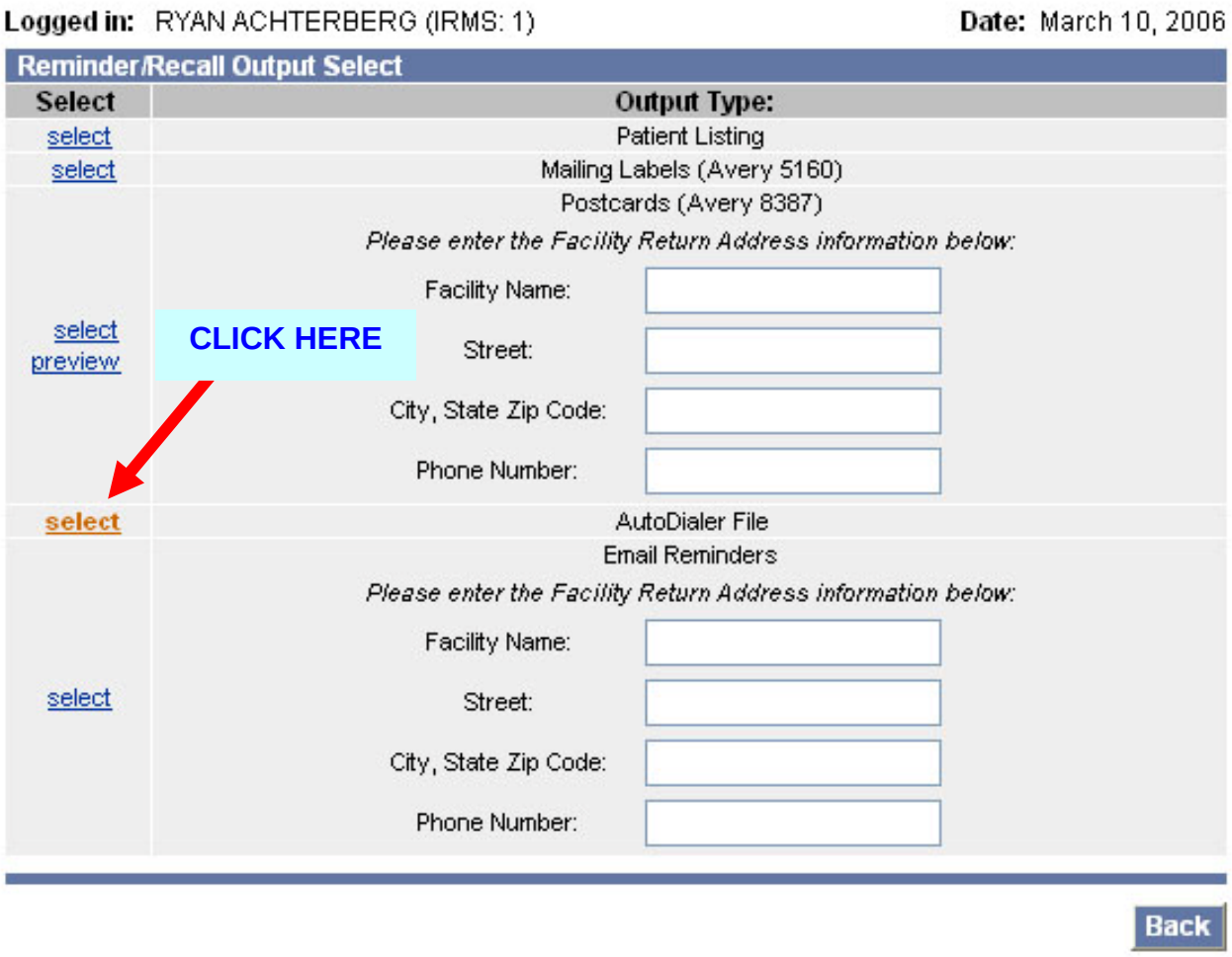
Instructions for AutoDialer Export

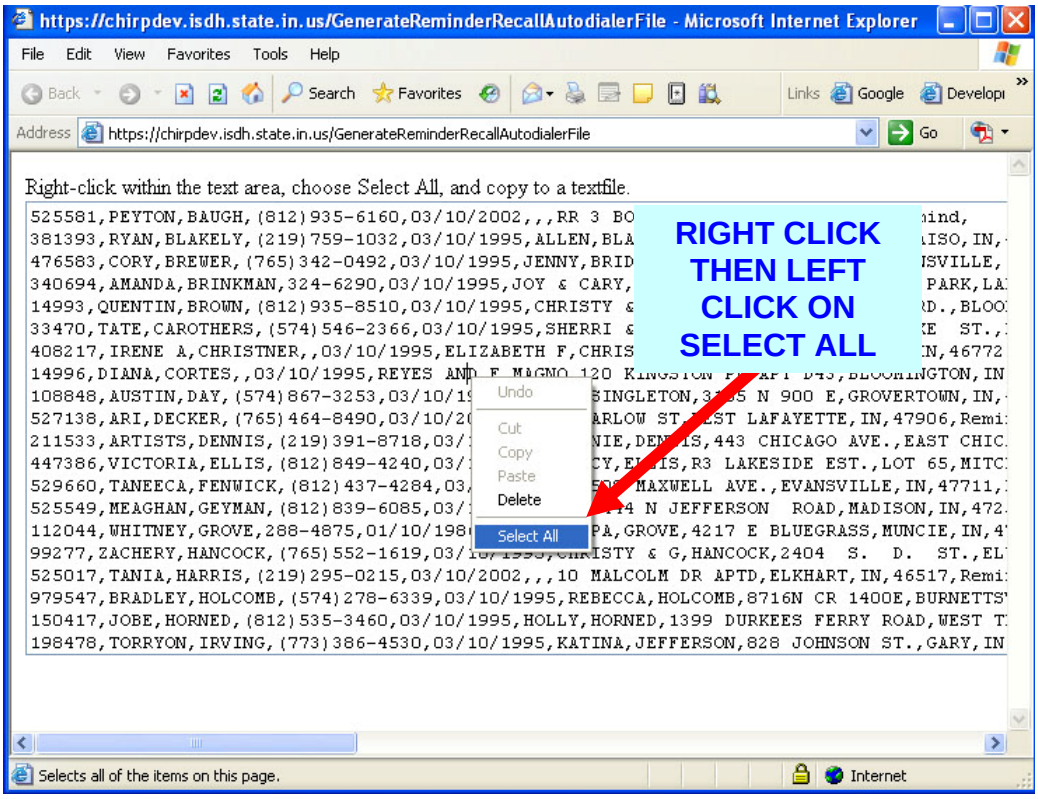
To create the AutoDialer export file please follow these simple instructions.

1. Login to CHIRP
2. Click on the reminder / recall link on the Menu
3. Run your reminder / recall
4. On the reminder/recall output selection screen, click on Select (next to AutoDialer File)

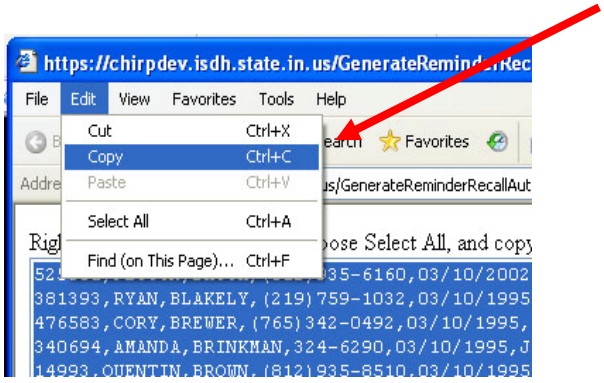


CHIRP Support Center:
Phone: 1-888-227-4439 Fax: 317-233-8827
Email: chirp@isdh.in.gov
Website: https://chirp.isdh.state.in.us

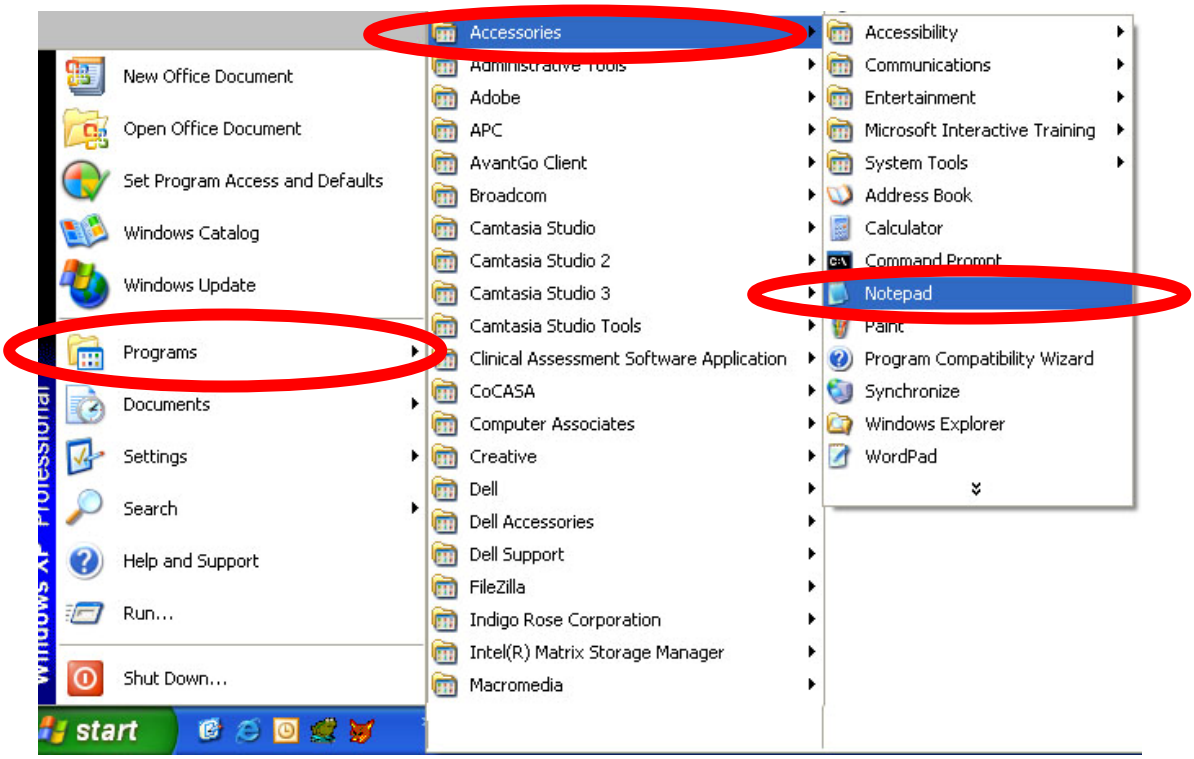
5. When the new window opens right click within the text-area and choose Select All

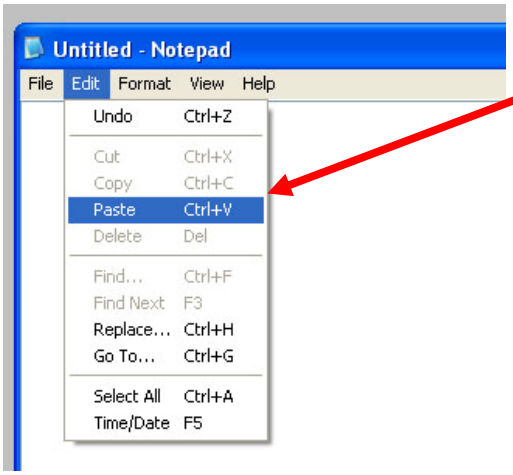


6. After the text is selected click on the Edit menu and then click on Copy



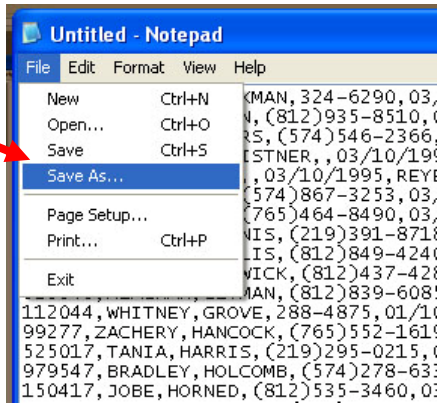
7. Open Notepad by going to the Start menu → Programs → Accessories → Notepad



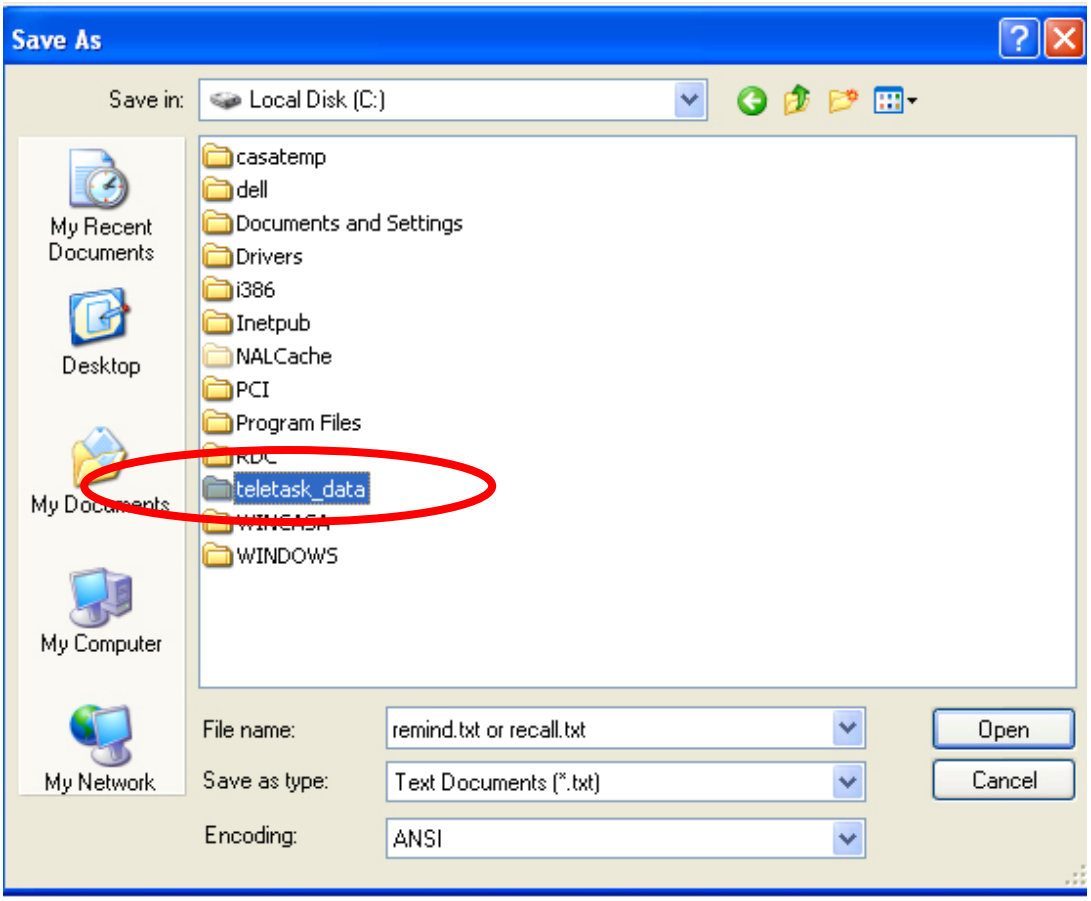


8. After Notepad opens, click on Edit menu and then click on Paste

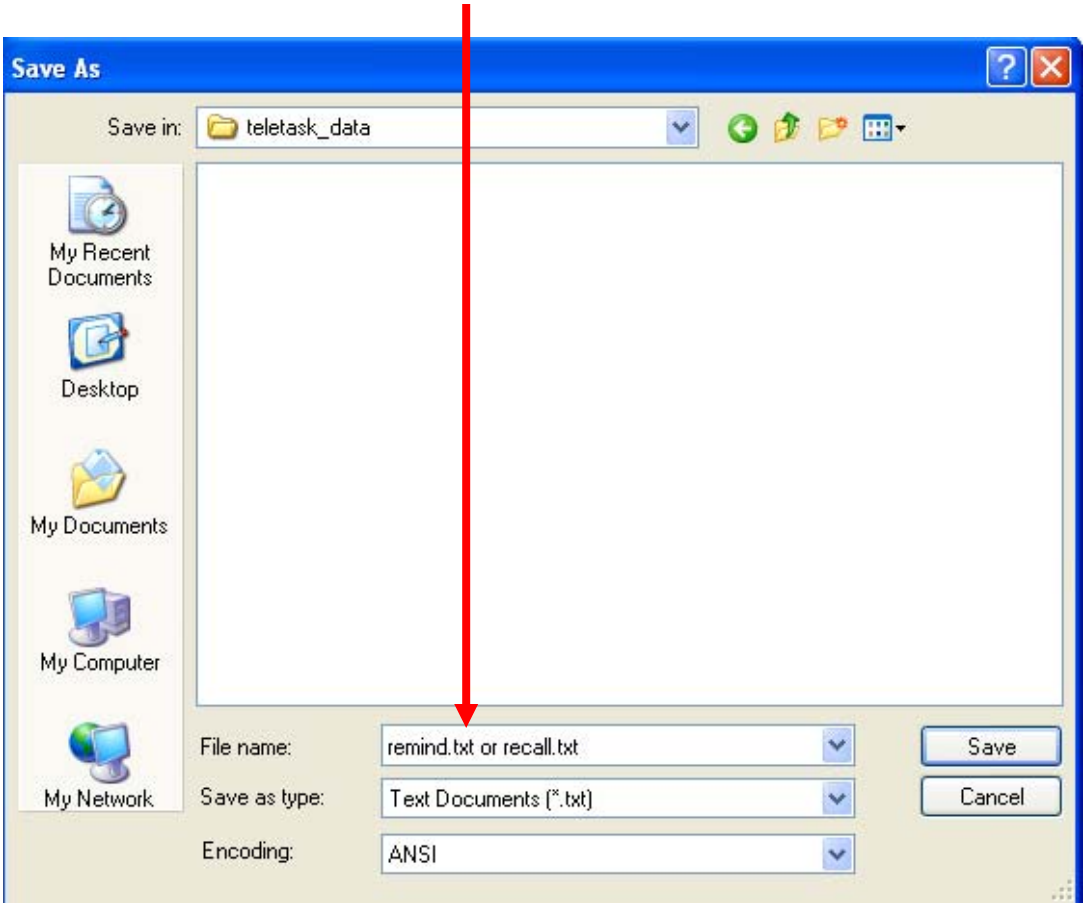
9. After the text is pasted into notepad, click on File and then click on Save As



10. Select the folder: teletask_data on the C: drive



11. Type in the filename. Either remind.txt or recall.txt (depending if you ran a reminder or a recall). Now click on Save.



12. You can now close Notepad and the Reminder / Recall window.

13. You have successfully saved the AutoDialer file.